



2016 ANNUAL SECURITY REPORT
OCTOBER 2016
LOUISVILLE, KY CAMPUS



ANNUAL NOTICE

It is the policy of Galen College of Nursing (Galen) to inform prospective and current students and employees about campus security prior to entering classes or employment as well as annually thereafter.

Galen complies with all requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act as amended to include the Violence Against Women Reauthorization Act of 2013.

CRIME REPORTING

All criminal actions detected during school operating hours are to be reported to the front desk who in turn will notify the school administrator on site. Galen supports the enforcement of all local, state, and national laws and will cooperate with appropriate law enforcement agencies in this activity.

Victims or witnesses are encouraged to report crimes to Campus administration, and may contact the Office of Regulatory Affairs and Compliance at compliance@galencollege.edu to report crimes and instances where the individual wants to remain anonymous or report confidentially, within the parameters of the law.

PERSONAL SAFETY

Galen is committed to the safety of all students, faculty, and staff. Students, faculty and staff are required to wear a Galen photo identification badge when on campus or at a clinical site. These badges are provided when students begin their program of study and to employees on the first day of employment.

Entry doors to all campus facilities are locked and require either a security access code or swipe card to enter the premises. The codes are changed on a regular basis and swipe cards deactivated for inactive students and employees to ensure proper security access privileges. In addition, Galen may employ security to verify ID badges and disseminate visitor badges.

Galen has partnered with Rave Alert, an emergency notification alert network, to provide a communication system to Galen students and employees. The Rave Alert Network is capable of sending simultaneous emergency notifications from Galen via text message, email and/or voice message. The system has been specifically designed to rapidly communicate time-sensitive information to multiple people simultaneously and is a primary communication source during campus emergencies.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Any actual or threatened emergency or dangerous situation involving an immediate threat to the safety or health of students or employees must be immediately reported to the campus administrator or their official designee if not on campus, or a member of the executive leadership of the College. Galen will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the Rave Alert notification system unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Only campus administrators, executive leaders, or their designee, can send Rave Alert messages. Upon receiving a report of an actual or potential emergency situation, these individuals will confirm the significance of the situation through personal observation or inquiry, determine who to notify, create the notification itself, and send the Rave Alert message. The notification will contain a brief summary of the situation and actions the message recipient should take. Notifications sent through Rave Alert will notify all students, all employees, or all students and employees. The system is designed with the speed and flexibility to enable Galen Administrators to deliver critical breaking news or other warnings to the campus instantly. Additionally, facilities management can simultaneously lock down main entrance/exit doors to the campus, upon request from the campus Dean. Campus administrators disseminate information to the larger community by contacting local radio and television stations, as well as having the information posted on Galen's website.

The emergency response and evacuation procedures will be tested or utilized at a minimum of annually.

ILLEGAL DRUG USE AND ALCOHOL CONSUMPTION

For the protection and welfare of all students, faculty and staff, Galen prohibits the unlawful manufacture, distribution, possession, or use of a controlled substance on school property or clinical sites. As a condition of enrollment or employment, each student and employee certifies that they will abide by the terms of the above statement. Violations of this prohibition will result in discharge or other appropriate disciplinary action. This policy is in compliance with the U.S. Department of Education and the Drug-free Schools and Communities Act Amendment of 1989. Students may refer to their [Student Catalog](#) for additional information on Drug and Alcohol Abuse Support Services in their local area as well as a description of health risks associated with drug and alcohol abuse.

SEXUAL ASSAULT

In the event of a sex offense, Galen encourages you to report the matter to a school official immediately. You also have the option of reporting the offense to local authorities, and we encourage you to remember the importance of preserving physical evidence to assist law enforcement should any future criminal prosecution be deemed necessary.

Galen encourages all students, faculty members, and staff members to contact local support service agencies such as Rape Relief Centers and Centers for Women and Families to obtain information that promotes the awareness of rape, acquaintance rape, and other forcible and non-forcible sexual offenses. Counseling, mental health, and other services are available in your local community for victims of sex offenses.

It is the school's policy that should a Galen student be convicted of a sex offense, they will be subject to suspension and/or expulsion from all classes. Upon written request by the alleged victim of a sexual offense by a Galen student, Galen will disclose the results of any disciplinary hearing conducted by the institution against the alleged perpetrator of the crime or offense.

PROCEDURES FOLLOWING REPORTS OF PERTINENT OFFENSES

As stated in [Student Catalog](#) under the Campus Security policy, Galen students arrested or indicted will be placed on investigative suspension, and the disciplinary process described in the Student Code of Conduct will be followed. Further, as stated in Student Code of Conduct, willful or reckless endangerment of the physical or mental health of any person, including assaulting, threatening, intimidating, dating violence, domestic violence, and stalking, is a Critical Offense, subject to dismissal from the College.

In the event of misconduct that may justify a student's dismissal, the student shall be suspended immediately for no more than three school days while the incident is investigated by the Program Director. During the suspension period, the student shall be prohibited from participating in classroom, laboratory, clinical, and school-related activities. Standards of evidence that will guide institutional conduct arising from reports of domestic violence, dating violence, sexual assault, or stalking include these:

- Decisions of local, state, or federal judicial officials assigned to rule in the case; and
- Potential disruption caused to any of the following by the arrested, indicted, or reported student's presence at Galen:
 - the academic or clinical performance of the student,
 - the academic or clinical performance of other students,
 - the health and safety of patients, or
 - other legitimate interests of Galen; and
- Preponderance of the evidence in the case.

REQUESTING PROTECTIVE MEASURES FOLLOWING ALLEGED OFFENSES

Following an alleged incident of domestic violence, dating violence, sexual assault, or stalking, Galen will alter the class schedule of any student, upon that student's request, to better meet the student's needs, as long as the request is reasonable and options for alteration are available. Any student who wishes to present such a change request should contact the Program Director at his or her campus. The option to make this request is available regardless of whether the alleged victim chooses to make a report to campus security officials or law-enforcement officials. The campus shall work with any students to discuss any potential financial aid implications related to meeting student needs following an alleged offense.

For more information concerning registered sex offenders, please visit <http://kpsor.state.ky.us>.

GRIEVANCE & COMPLAINT PROCEDURE STEPS — DISABILITIES, DISCRIMINATION, HARASSMENT AND RETALIATION

1. A student with a grievance or complaint concerning disabilities, discrimination, harassment, or retaliation should report the issue to the Section 504/Title IX Coordinator at the campus, or submit the grievance to grievance@galencollege.edu.
2. Galen will follow the guidelines described in its *Procedures for Investigating Complaints of Discrimination*. A copy of these procedures may be obtained from the Section 504/Title IX Coordinator: Joe Price, Administrative Librarian, 1031 Zorn Avenue, Suite 400, Louisville, KY 40207; (502) 410-6278. The procedures provide for an impartial investigation and for the opportunity to identify witnesses and other evidence. The procedures specify reasonably prompt time frames for the major stages of the grievance process.*
3. Galen will notify the complainant regarding the outcome of the investigation.
4. Galen will take steps to prevent retaliation and avoid recurrence of any discrimination, harassment or failure to accommodate, and correct discriminatory effects, as appropriate.

* A prompt, fair, and impartial disciplinary proceeding in cases of disabilities, discrimination, harassment and retaliation shall be made available. In cases of alleged dating violence, domestic violence, sexual assault or stalking, the accuser and the accused will have equal opportunities to have witnesses present. The accuser and the accused receive simultaneous notification, in writing, of the result of the proceeding and any available appeal procedures. The accuser and accused will be given timely notice of any meetings at which one or the other or both may be present. The accuser, accused, and appropriate College officials are given timely and equal access to information that will be used during informal and formal disciplinary meetings.

PRIMARY PREVENTION AND AWARENESS PROGRAMS

Galen prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as defined in the Annual Security Report.

During NUR 300 Transition to Baccalaureate Nursing (RN to BSN Program), GLN 100 Student Success (ADN Program), NU 136 Fundamentals of Nursing (PN Program, Day Option), and NU 129 Fundamentals of Nursing I (PN Program, Evening Option), students shall be oriented to information related to primary prevention and awareness programs. Annual training programs also exist for employees.

Please visit the Galen [website](#) for information on drug and alcohol abuse referral agencies in this area.

BYSTANDER INTERVENTION

Bystander intervention is an approach and strategy in the prevention of behaviors such as domestic violence, dating violence, sexual assault and stalking. These offenses are defined as described in the applicable local, state, and federal jurisdiction where the crime is alleged to occur. Safe and positive options for bystander intervention include being aware of your environment and calling 911 for help in an emergency situation.

Galen College of Nursing: Louisville Campus
Annual Campus Crime Statistics
2013 – 2015

Crime Category	On-campus					Noncampus					Public Property				
	Year	2013		2014		2015		Year	2013		2014		2015		
		Founded	Unfounded	Founded	Unfounded	Founded	Unfounded		Founded	Unfounded	Founded	Unfounded	Founded	Unfounded	
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Rape	n/a	0	0	0	0	n/a	0	0	0	0	n/a	0	0	0	
Fondling	n/a	0	0	0	0	n/a	0	0	0	0	n/a	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	1	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weapons: carrying, possessing, etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Dating Violence	n/a	0	0	0	0	n/a	0	0	0	0	n/a	0	0	0	
Domestic Violence	n/a	0	0	0	0	n/a	0	0	0	0	n/a	0	0	0	
Sexual Assault	n/a	0	0	0	0	n/a	0	0	0	0	n/a	0	0	0	
Stalking	n/a	0	0	0	0	n/a	0	0	0	0	n/a	0	0	0	

Notes:

- No hate crimes reported that fit any reportable crime bias categories.
- Under very limited circumstances, Galen College of Nursing may withhold or subsequently remove a reported crime from its crime statistics if the report is false or baseless (that is “unfounded”). Beginning in 2014, crimes determined to be “unfounded” are reported above.

DEFINITIONS

Definitions of criminal offenses were derived from the FBI's Uniform Crime Reporting Program. Definitions of domestic violence, dating violence, and stalking were derived from the Violence Against Women Act of 1994 and the Clery Act.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Awareness Programs: Programs or plan of action utilized to bring about awareness.

Burglary: The unlawful entry of a structure to commit a felony or a theft.

Bystander: An individual who observes or witnesses an incident, conflict, or altercation amongst individuals that in some way a destructive or unacceptable behavior.

Bystander Intervention: An intervention or interventions that a bystander can take to minimize or reduce the risk of harm to others.

Consent (in reference to sexual activity): To voluntarily agree to an act or proposal of another, which may range from contracts to sexual relations.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse; dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics - manufactured narcotics which can cause true addiction (Demerol, Methadone); and dangerous nonnarcotic drugs (barbiturates, Bensedrine).

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Hate Crime: A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this section, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Include in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Ongoing Prevention and Awareness Campaigns: Activities designed to bring about awareness and foster behaviors that prevent criminal behavior.

Proceeding: Meeting to evaluate alleged offense in accordance with Galen's investigative procedure and Student Code of Conduct, which includes decisions of local, state, or federal judicial officials assigned to rule in the case, and an evaluation of the preponderance of the evidence.

Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Result: The outcome of the investigation from the proceeding, following the evaluation of the preponderance of the evidence.

Risk Reduction: Process of reducing risk through education, awareness programs, and ongoing prevention and awareness campaigns.

Robbery: The taking or attempted taking of anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sexual Assault: An offense that meets the definition of rape, fondling, incest, or statutory rape.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Unfounded: A reported crime that upon investigation by law enforcement authorities is found to be false or baseless. Only sworn or commissioned law enforcement personnel may unfound a crime. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner.

Weapons: carrying, possessing, etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Include in this classification: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.